Minutes from the Annual Meeting of Diakonia, 31-05-2015
Venue: Betlehemskyrkan (Bethlehem Church), Gävle

Present:
Representatives of the principals:
Equmeniakyrkan (The Uniting Church in Sweden): Hans Andreasson, Tomas Bjöersdorff, Margareta Larsson and Bertil Svensson
Svenska Alliansmissionen (Swedish Alliance Mission): Marcus Bernström, Marita Josefszon and Jan-Erik Josefsson

Board of Diakonia: Oskar Permvall, Marianne Claesson, Christer Daelander, Göran Gunner and Pether Nordin
Internal auditors: Ulf Hållmarker
Nominating committee: Else-Marie Carlbäcker and Margareta Larsson
Diakonia’s head office: Bo Forsberg, Krister Adolfsson and Ewa Widén
Others: Lennart Renöfält

Apologies for absence: Kjell Larsson, Marie Arvidsson Forsberg, Ingela Svedin, Ann-Sofie Lasell and Bengt Sverlander

§ 1-15 Introduction
Diakonia’s Chairperson Oskar Permvall welcomed everyone to the Annual Meeting and thanked The Uniting Church in Sweden for the invitation to Bethlehem Church in Gävle.

§ 2-15 Election of meeting chairperson
Oskar Permvall presented the nominating committee’s proposal for meeting chairperson.

It was decided:
that Lennart Renöfält be elected meeting chairperson

§ 3-15 Election of secretary

It was decided:
that Ewa Widén be elected secretary
§ 4-15 Election of members to verify the minutes

It was decided:
that Marcus Bernström and Hans Andreasson, along with the Chairperson and meeting chairperson, be elected to verify the meeting’s minutes

§ 5-15 Statutory notice to attend the Annual Meeting

Bo Forsberg informed the meeting that, according to the statutes, the Annual Meeting must be held before the end of June and that notification of the meeting must be sent to the principals no later than three months before the annual meeting. Notice to attend the present meeting was sent on 19 February 2015.

It was decided:
that statutory notice of the Annual Meeting had been provided

§ 7-15 Adoption of voting list

The Uniting Church in Sweden: Hans Andreasson, Tomas Bjöersdorff, Margareta Larsson and Bertil Svensson

Swedish Alliance Mission: Marcus Bernström, Marita Josefsson and Jan-Erik Josefsson

It was decided:
that the voting list as stated above be adopted

§ 8-15 Annual Report

Bo Forsberg and Krister Adolfsson gave an account of activities in 2014. Their presentations were based on Diakonia’s Annual Report for 2014 (appendix 3 of the documents) and provided examples of both results and challenges facing the organization. The principals’ representatives were given the opportunity to put questions to those giving the presentations. As well as direct questions about the Annual Report, Bo Forsberg and Krister Adolfsson also answered questions about Diakonia’s approach, procedures and policies on programme work.
It was decided:
that the Annual Report be filed

§ 9-15 Adoption of profit and loss statement and balance sheet
The presentation of the profit and loss statement and the balance sheet was made together with the presentation of the operating report based on Diakonia’s Annual Report for 2014 (appendix 3 to the documents).

It was decided:
to adopt the profit and loss statement and balance sheet

§ 10-15 Auditor’s report
Krister Adolfsson read out the auditor’s report, which is also in Diakonia’s Annual Report (appendix 3 to the documents).

It was decided:
to adopt the auditor’s report

§ 11-15 Internal auditors’ statement of opinion and response of the Board
Ulf Hällmarker reported on the internal auditors’ statement of opinion, which is available in appendix 7 to the documents. The statement presented to the principals before the Annual Meeting contains an account of the internal auditors’ work process and an analysis of the assignment given to the internal auditors by the principals. Among other things, the statement presents 3 points of discussion regarding the internal auditors’ assignment in order to clarify the statement.

Oskar Permvall gave a verbal response from the Board to the internal auditors’ statement, as it was not possible to give a written response owing to the process. He also expressed the Board’s thanks to the internal auditors for highlighting important issues, which the Board will address in its continued work.

Bertil Svensson reported on a proposal from The Uniting Church in Sweden and the Swedish Alliance Mission, which was agreed on together at a meeting before Diakonia’s Annual Meeting. The principals propose that they arrange a meeting in the autumn to address the question raised by the internal auditors regarding the relationship between the principals and Diakonia. A date for the autumn meeting will be proposed later on. Marcus Bernström expressed approval for this proposal.
It was decided:
that the principals will organize a joint discussion of the matter in the autumn
that the internal auditors’ statement of opinion otherwise be filed

§ 12-15 Decision to discharge the Board from liability

It was decided:
to discharge the Board members from liability for the 2014 year of activity

§ 13-15 Election of Chairperson
Els-Marie Carlbäcker reported on the nominating committee’s work ahead of the Annual Meeting. Margareta Larsson presented Pether Nordin as the proposed Chairperson of the Board.

It was decided:
that Pether Nordin be elected Chairperson of Diakonia for 1 year

§ 14-15 Election of Vice-Chairperson
Marianne Claesson was proposed as Vice-Chairperson by the nominating committee.

It was decided:
that Marianne Claesson be elected Vice-Chairperson of Diakonia for 1 year

§ 15-15 Election of other Board members
The nominating committee informed the meeting that the following members remain on the Board:
Christer Daelander
Göran Gunner
Ingela Svedin

The following were proposed for re-election as members for 2 years:
Ann-Sofie Lasell
Oskar Permwall
It was decided:
that Ann-Sofie Lasell and Oskar Permval be elected members of Diakonia’s Board for 2 years

§ 16-15  Appointment of auditor and deputy auditor
The nominating committee proposed that authorised public accountant Jonas Grahn be appointed auditor, and authorised public accountant Erik Albenius be appointed deputy auditor.

It was decided:
that Jonas Grahn be elected auditor, and Erik Albenius deputy auditor.

§ 17-15  Election of internal auditors
The nominating committee informed the meeting that Bengt Sverlander and Marie Arvidsson Forsberg are available for re-election. Torbjörn Bådagård was proposed as a new internal auditor. Marie Arvidsson Forsberg was also proposed as convener for the internal auditors.

It was decided:
that Bengt Sverlander, Marie Arvidsson Forsberg and Torbjörn Bådagård be elected internal auditors for Diakonia
that Marie Arvidsson Forsberg be elected convener for the internal auditors

§ 18-15  Election of nominating committee
The meeting chairperson presented the principals’ proposals for the nominating committee. Bengt Svensson (Swedish Alliance Mission) and Margareta Larsson (The Uniting Church in Sweden) remain as members. Els-Marie Carlbäcker (The Uniting Church in Sweden) was proposed for re-election for 2 years and Anders Bengtsson (Swedish Alliance Mission) was proposed as a new member for 2 years.

It was decided:
that Els-Marie Carlbäcker and Anders Bengtsson be elected for 2 years each to Diakonia’s nominating committee
§ 19-15 Strategic plan and budget
Krister Adolfsson gave an account of how work is now progressing at country and regional level in developing strategic plans for all of Diakonia’s programmes, based on the global strategic plan adopted at the Extraordinary General Meeting in January. This work is intended to be completed by 15 October. A strategy is also being developed for the work in Sweden, which includes a new approach involving inter-departmental working groups. This will include strengthening the work with new parties, such as investors, as well as humanitarian work.

Krister Adolfsson also gave a presentation on Diakonia’s budget process and gave a forecast for the 2015 figures. The forecast is currently for a deficit. Krister Adolfsson explained that the main reason for this was the amortisation of work on IT systems, but that it is estimated that the budget will be balanced once these amortisations are complete as of 2017.

It was decided: that this information be filed

§ 20-15 Next Annual Meeting – date and location
Marcus Bernström informed the meeting that the Swedish Alliance Mission wishes to invite Diakonia to hold its Annual Meeting next year in Småland. It is preliminarily hoped that it will be possible to meet in Eksjö, but the date for the meeting needs to be further coordinated.

It was decided: to adopt this proposal with pleasure to task Diakonia’s Board with reporting back with a date for the Annual Meeting

§ 21-15 Any other business
Bertil Svensson offered his thanks on behalf of the principals to Oskar Permvall for his work over the past year as Chairperson of Diakonia. And Pether Nordin was welcomed as the new Chairperson. He also thanked Ulf Hållmarker for his work as internal auditor.

On behalf of the Secretary General’s office and the Board, Bo Forsberg thanked Oskar Permvall for his work as Chairperson and presented him with a token of appreciation. He also thanked Ulf Hållmarker for his work as internal auditor. In
addition, he thanked the meeting chairperson for his work that day by presenting him with a token of appreciation.

Pether Nordin thanked the Annual Meeting for placing its trust in him by electing him Chairperson of Diakonia’s Board. He spoke briefly about what issues he believes are important for the Board to work on going forward. Pether Nordin also thanked Diakonia’s management for its good work.

§ 22-15 Close of the meeting

Meeting chairperson Lennart Renöfält thanked the participants for their constructive contributions during the negotiations. Oskar Permwall led the meeting in prayer, after which he declared the Annual Meeting closed.

Gävle, date as above:

Ewa Widén
Secretary

Oskar Permwall
Chairperson of the Board

Lennart Renöfält
Meeting chairperson

Marcus Bernström
Member appointed to verify minutes

Hans Andreasson
Member appointed to verify minutes