

## **Temporary position as Regional Communicator Diakonia Latin America**

**Placement:** Bogota, Colombia

**Duration:** 100%, 6 months.

**Planned starting date:** 1 February 2020, or according to agreement.

**Report to:** Regional Manager Latin America

**Position:** Local employment conditions for Diakonia Latin America (Colombia) apply.

### **Profile**

We believe that you are a skilled and experienced communicator, passionate about creating engaging and effective communication and in getting to know your target audiences. You are used to work independently within a given framework and take responsibility for achieving results. You have very good skills in planning, organizing, writing, filming and taking photos. You like working with others to reach common goals, as well as taking own initiatives and work independently.

The work is under delegation and supervision by the Regional Manager and part of the regional team, but also part of the global communication and fundraising work run by Diakonia Head Office in Sweden.

### **Main Responsibilities**

Produce communication, information and fundraising material from Diakonia's work in Latin America in close cooperation with the department for communication and fundraising at Diakonia's Head Office in Stockholm.

Facilitate implementation of the communication plan for Diakonia in Latin America.

Strengthen and implement communication aspects in the fundraising and advocacy work in the region and to target groups in Sweden.

Coordinate and facilitate Diakonia's external communication in Latin America.

Coordinate and serve as link between Diakonia Head Office, Regional office and Country offices on designated tasks.

### **Qualifications and Experience**

Degree in communication or similar.

Experience from leading or coordinating communication work within an organization, company or other institution.

Experience of writing and editing texts, filming and photographing for different channels and target groups in Spanish, English and Swedish

Knowledge of web publishing and social media

Good interpersonal skills and experience from working in a multicultural setting.

## **Competence**

Strategic and analytical ability.

Knowledge of web publishing tools such as Wordpress or Epi-server.

Knowledge of photo editing tools such as Photoshop.

Knowledge of video editing tools such as Premiere Pro.

Good language skills in Spanish, English.

## **Merits**

Knowledge of Diakonia's thematic areas and development issues

Experience of grass root organizations.

Experience from living and working abroad.

Experience in donor relations, resource mobilization

Experience of graphic design

NOTE: Please note that this is a temporary and local position in Latin America and that local employment conditions for the Diakonia office apply.